

TENTATIVE MINUTES FOR JUNE 19, 2024 - NOT APPROVED BY THE BOARD

The June 19, 2024 meeting of the Board of Education, held at the District Office, 120 N Main, Huntington, UT, was called to order at 6:45 pm by Board President Royd Hatt. Vice President Tracey Johnson and members Kenzi Guymon, Todd Huntington, and James Winn were also present. Tracey Johnson and Kenzi Guymon attended virtually. Business Administrator Jackie Allred was also in attendance as well as student member Kallee Lake.

**WORK SESSION:**

**A1. Utah Fits All Scholarship and dual enrollments:** Discussion was held with all board members and district supervisors on many aspects of allowing students who have been awarded the Utah Fits All Scholarship from the State of Utah as a student or participant in the district. The challenges presented recognize Utah law which does not allow scholarship students to be actually enrolled into the school. The other challenges revolve around special education requirements, assessments, data tracking, transportation, discipline/citizenship and UHSAA requirements for extra-curricular activities.

**REGULAR SESSION:**

**B1/B2:** President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

**PUBLIC HEARING:**

**C1:** A motion was made by Todd Huntington and seconded by James Winn to adjourn the regular meeting to a public hearing to receive comment on the original budget for fiscal year 2025 as well as opening and adjusting the final budget for fiscal year 2024. The motion passed unanimously.

Business Administrator Jackie Allred gave a presentation on the final budget for fiscal year 2024 as well as the original budget for fiscal year 2025. Highlights of the budget revolved around nearing completion of the four construction projects and one-time revenue sources. She also answered questions from members of the Board and the audience. No other public comments were made. James Winn made a motion to declare the hearing closed and the general session reconvened. Todd Huntington seconded the motion and it passed unanimously.

**PRESENTATIONS:**

**D1: Westland Construction:** Wayne Maxfield, District Maintenance Supervisor, gave the status of the Emery High construction project. The critical path items are tracking the MEP in the shop areas, floor finishes in the commons area and MEP tasks, area C by the aux gym has now completed installing the gym floor and bleachers with the painting/finishing of the floor to be finished this month. District IT team has been installing tv's and intercom systems. Phase 2 critical path will be commissioning all running units this month. In order to get an occupancy permit for school to reconvene, a fire lane must be available. Moving the equipment from the high school was not a small feat and Wayne Maxfield appreciated everyone who worked hard on this task. New furniture is also set to arrive on July 17<sup>th</sup>. The weight room has been allowed to be used this summer for students on a temporary permit from the fire marshal.

**D2: Recognition of Spring Academic All-state recipients:** Doug Mecham, Secondary Supervisor, presented the names of students who have received Academic Allstate recognition for the Spring activities: AUBREY YOST, Golf; CHEYENNE BINGHAM, Golf; CHASE HUGGARD, Soccer; MADI BUNNELL, Softball; MORGAN LUKE, Softball; WADE STILSON, Baseball; ELIZABETH CARROLL, Music; ELIZABETH

CARROLL, Theatre; SOPHIA GARDNER, Theatre; TYSON LAWS, Theatre; JORGEN ROBINSON, Speech/Debate; KELSEY JORGENSEN, Speech/Debate; TYLER FRANDBSEN, Speech/Debate.

**BOARD ACTION ITEMS**

**E1:** A motion was made from James Winn for the Consent Agenda items: a) May warrants, b) Monthly financial reports, c) Minutes for the May 8<sup>th</sup> meeting and d) Names for New Hire approvals with a second by Todd Huntington. All members approved the consent agenda.

Logan Ewell	Custodian Full Time	Emery High
Corben Healy	Registrar	Emery High
Colton Willson,	CTE Teacher	Canyon View
Lisa Bradshaw	Spec Ed Aide 5.9 hours	Cleveland Elementary
Ashton Rowley	Head Custodian	Castle Dale Elementary
Janakae Magann	Spec Ed Teacher	Canyon View
Tiffany Cowley	Principal	Cottonwood Elementary

**E2: Approval of Resolution to Adopt Final Tax Rates for Tax Year 2024:**

Member Royd Hatt made a motion to approve a resolution adopting final tax rates for the 2024 tax year. Motion was seconded by James Winn. The proposed rates are within the certified tax rate set by the County Auditor and Utah State Tax Commission. A truth-in-taxation hearing is not planned or anticipated for August. The final tax rates set by the school board will be:

- Board Local Levy      0.002239      \$4,595,230
- Voted Local Levy      0.001744      \$3,579,312
- GO Bond Levy      0.002255      \$4,627,800
- Capital Local Levy      0.001175      \$2,411,521
- Charter School Levy      0.000034      \$ 69,780

**E3: Adoption of Final Budget for Fiscal Year 2024:** A motion was made by James Winn and seconded by Todd Huntington to approve the final legal budget for fiscal year 2024, authorizing the Business Administrator to adjust final fiscal year 2024 budgets to reflect revised amounts as necessary. The motion passed unanimously.

**E4: Adoption of Tentative Budget for Fiscal Year 2025:** Todd Huntington motioned to adopt the original budget for fiscal year 2025 as presented. James Winn seconded the motion and it passed unanimously.

**E5: Utah Fits All Scholarship Fees:** With the discussion held in the work session, it was deemed necessary that more information needs to be gathered. Discussion was also held regarding summer extra-curricular activities. It was advised to allow all students to participate in summer activities until registration is finalized for the SY24-25. This item was motioned to be tabled by Royd Hatt and seconded by Kenzi Guymon with all in favor.

**E6: Student Board Member Appointment for SY24-25:** Maleeya Mecham has fulfilled the requirements and has presented enough student signatures to be appointed as a student board member

for the school year 24-25. Maleeya will be replacing Kallee Lake who has been on the board for the 23-24 school year. The motion to approve Maleeya Mecham as Emery School District's student member was made by Todd Huntington. The motion to second was made by Royd Hatt with all members unanimously voting in support. Kallee Lake was also presented with a gift for her service. Kallee Lake expressed appreciation for being able to be a part of the board as she has learned so much.

**E7: Large Construction Purchase of Crane for EHS building with Perkins Grant Funding:** Kevin Gordon, Emery High's Welding Instructor, explained the original desire for the new CTE shop to have a crane. Local industry leaders have given their support and desire to have students taught to use a crane with basic rigging knowledge. Many of our local industry hires students from Emery High. Because of the timing of the new school being built and the desire to implement a crane in the shop area, the infrastructure of the building was designed for this from the beginning. However, grant funding needed to be applied for and received before it was a reality. Emery has been awarded \$103,000 in Federal Perkins CTE funding. This Special Perkins grant amount was based on the original pricing two years ago. Since then, adjustments have been made making the final purchase \$117,103. A motion to approve the purchase was made by James Winn with a second from Todd Huntington. Motion was passed unanimously.

**E8: Utah State Auditing Risk Assessment:** All state entities are required to fill out the Auditing Risk Assessment that categorizes the entity in a level of Risk based on several factors. Emery School District maintains the "Low" Risk level. By state law, this must be presented to the board. Royd Hatt motioned to approve the score with James Winn as the second motion. All members voted to approve.

**E9: Renewal of Business Administrator:** The motion to reappoint Jackie Allred as the Business Administrator was made by Todd Huntington and seconded by James Winn. All approved.

**E10: Appointment of Superintendent:** The motion to appoint Dr. James Shank as the new superintendent was made by James Winn with a second from Todd Huntington. All members approved. Dr. Shank has served as a superintendent of schools for 14 years including three years in Juab School District. He earned a Doctoral degree from Idaho State University and his Bachelor and Masters from BYU.

## REPORTS:

**F1: Superintendent Report:** Dr. James Shank is grateful to be Emery's new superintendent and is excited to work with the staff.

**E2: Business report:** Jackie Allred reported that the Business Office has once again received the prestigious GFOA and ASBO awards for the FY23 Annual Comprehensive Financial Report. This was the sixteenth year the District has received both awards which are very difficult to receive. The Business office has also been contacted by USBE for an Internal Control monitoring process in June/July.

**E3: Board Committee reports:** Todd Huntington met with the CRA committee and finalized language in RDA contracts. The solar installation has been started on the Moore Road. It is currently considered the eighth largest solar project in the state consisting about 1 million panels. It is scheduled to be online in 2026. The Hornshadow solar project is about half the size of the Moore project. James Winn attended the USBA board meeting and is also on the legislative and bylaws committees. They planned the legislator

day, Day on the Hill and trying to involve more legislators to be in the classrooms. Most of the conference discussion was on the SJR10 amendment or Earmark funding, but the official position was not changed from “conditional support”. Royd Hatt and James Winn met as an audit committee for budget review and Superintendent hiring. Kenzi Guymon, along with other members, attended the negotiation committee meetings. All members were involved in hiring the new Superintendent.

**PUBLIC COMMENTS (F):**

Doug Mecham also recognized the Employees of the Year for School Year 23-24. This item was delayed from last month in order to present the recipients at their schools with friends and family. The following individuals were awarded:

- Elementary Teacher of the Year: Tricia Zwahlen
- Secondary Teacher of the Year: Jodi Sitterud
- Classified Employee of the Year: Brett Guymon
- Volunteer of the Year: LaRae Leamaster

Neal Peacock commented that it has been hard to watch the old Emery High building be torn down and to recognize the emotions in the community. Common sense says that we needed a new building. Neal’s grandpa was part of the board that combined North and South Emery as Emery High. Mr. Peacock was a teacher at Emery High for 38 years and feels like he’s losing an old friend. Todd Huntington and Julie Johansen also commented on the loss of the old building. Wayne Maxfield confirmed that while the infrastructure was in dire need to change, it is hard to see a part of the community change. Jackie Allred also included that it was for the emotional ties of the community that the camera was set up so that the community could watch the demo. This link can be found on the district website: [emeryschools.org](http://emeryschools.org)

**CLOSED MEETING (G):** At 8:33 pm., a motion was made by Todd Huntington and seconded by James Winn to move to a closed meeting for the purpose to discuss the strategy for collective bargaining. Member voting on this motion was as follows:

- Royd Hatt                   Aye
- Tracey Johnson           Aye
- McKenzie Guymon       Aye
- Todd Huntington       Aye
- James Winn                Aye

The closed meeting was held in the Board room at the District Office on Wednesday, June 19, 2024, beginning at 8:40 pm. All Board members were present for the closed meeting as well as Superintendent James Shank and Business Administrator Jackie Allred. The closed meeting finished at 9:25 pm. James Winn motioned to convene closed session and return to open session with a second by Royd Hatt and all approving.

**ADJOURNMENT (H):** Royd Hatt motioned and to adjourn with a second by James Winn. The motion passed unanimously and the meeting adjourned at 9:25 pm.