

The October 2, 2019 meeting of the Board of Education, held at San Rafael Middle School, was called to order at 5:30 pm by Board President Tracey Johnson. Other Board members were present as well as Superintendent Larry Davis and Business Administrator Jared Black.

Work Session (A)

- 1) Marie Johnson reported on the recent leadership academy that she and President Johnson attended. She mentioned it would be advisable to develop a policy related to tax increment financing projects. Stuart Clason would like to meet with the Board in the next couple of weeks to discuss the pending solar project. It was decided to meet on October 15th at 6 pm.
- 2) President Johnson summarized her recent meeting with Superintendent Davis and association representatives. The calendar committee was discussed. It was mentioned that schools are receiving safety reports with items for our maintenance & custodial staff members to work on. Teacher evaluations will now be tracked using a google form instead of an online program.
- 3) President Johnson would like to develop a board handbook. Members discussed various options, with the preference being a shorter length of roughly ten pages. Board members also indicated interest in developing a one-page informational handout for the public that explains how the School Board works and the process of Board meetings and decisions.
- 4) Upcoming school events and announcements were summarized by President Johnson. Members also discussed participation in school community councils.
- 5) Board members received school ID badges to wear when visiting schools.
- 6) Strategic planning was briefly discussed. Board members talked about the idea of having various sections to the strategic plan and the Board could then review each section regularly on a rotating basis.

Regular Session (B)

At 6:00 pm, President Johnson welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Presentations (C)

District Supervisor of Student Services Ryan Maughan gave an update on 2018-19 state summative testing. Since the Utah State Board of Education had not given final approval to release the data from last year's RISE testing, the report was generic. More information specific to the Emery District will be forthcoming. Mr. Maughan reviewed how testing works and the various factors that tie into school report cards. Mr. Maughan also discussed PLC's as the mechanism driving growth in our District. President Johnson thanked Mr. Maughan for his report.

Doug Johnson, District IT Supervisor, next gave a report on data security. He thanked the board for their support. He mentioned that the District currently has over 1,500 computers and laptops as well as 1,500 chrome books. Over the last year, the technology staff have upgraded all routers and 170 wireless access points. In addition, all outlying

buildings have been upgraded to a fiber connection. He showed that the District firewall currently receives about 25,000 outside attacks per minute. All devices on District networks are filtered through iboss, although this does not guarantee that all inappropriate content is blocked. All data is backed up at three offsite locations. New this year is a requirement for employees to maintain a password with a minimum of 11 characters. The Technology Department will be training employees on data privacy and security procedures.

Maintenance Supervisor Kerry Lake played a video presentation of recently completed capital outlay projects. The video was compiled by maintenance secretary Megan Durrant.

Board Action Item (D1): Members of the Board considered the warrants, minutes for the September 2019 Board meeting and financial reports for September 2019. A motion was made by Royd Hatt and seconded by Marie Johnson to approve the warrants, minutes, and financial reports as presented. The motion passed by unanimous vote.

Board Action Item (D2): Superintendent Davis recommended to the Board that the following individuals be approved for the positions indicated:

- Jordan Leonard Assistant Baseball Coach Emery High School
- Ashley Grant Robotics Facilitator District
- Heather Moulton Robotics Facilitator District
- Jeremy Pace Robotics Facilitator District
- Suzette Pace Robotics Facilitator District
- Ashley Mills Educational Assistant Ferron Elementary School
- Ryan Rainey Head Wrestling Coach Canyon View Middle School
- Caleb Sitterud Assistant Wrestling Coach Canyon View Middle School
- Sarah Suwyn Educational Assistant San Rafael Middle School
- Bret Fausett Computer & Copier Technician District
- Dawnett Thompson Assistant Drill Advisor Emery High School

Marie Johnson motioned to approve the above hiring recommendations as presented. Royd Hatt seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (D3): Kim Behling presented information to request an additional bus stop for approximately 8 students, including a local map and a description of current routes. Transportation Supervisor Roger Swenson indicated that the stop being requested is ineligible due to being too close to the school (less than 1.5 miles). Ms. Behling indicated that she is only requesting an afternoon stop, not a morning pickup. She also mentioned that the bus currently stops twice within the no pickup zone. Mr. Swenson responded that the two stops are for eligible reasons—an IEP and a student who attends Emery High School. Royd Hatt asked about courtesy stops and how they work. Mr. Swenson answered that each route is allowed one courtesy stop by the State. Member Royd Hatt made a motion to table a decision on this request, pending further research about the current route that goes by Ms. Behling’s home. More information is needed about the status of the two stops near Ferron Elementary and any current courtesy stops on the route. Mr. Swenson will research and provide this information. Jessy Johansen seconded the motion and it passed unanimously.

Board Action Item (D4): Vice-President Marie Johnson commented that current policy does not allow travel for middle school competitive teams beyond the CVAA geographic region. Her preference is to not create an exception or precedent. She added that it is important to keep these students in class as much as possible. It was noted that the proposed competitions would be on a Saturday and would not require time out of school. It was also noted that only three middle schools, statewide, participated in these competitions last year. The recommendation of the Board of Education is for administrators to research the possibility of having a regional competition while keeping an eye on how middle school cheer competitions progress statewide. Participation in the requested competitions was not approved.

Board Action Item (D5): Mr. Black presented two policy revisions for approval. The policies are GCD (Professional Staff Vacations & Holidays) and IHB (Special Education). Both were discussed and reviewed in the prior board meeting. Marie Johnson made a motion to approve the policy revisions as presented. Jessy Johansen seconded the motion and it passed by unanimous vote.

Board Action Item (D6): A competition schedule for the Emery High School swim team was presented for approval. Following brief review, member Jessy Johansen motioned to approve the schedule as presented. Kenzi Guymon seconded the motion and it passed unanimously.

Principal's Report (E): Principal Doug Mecham thanked the Board of Education and District staff for their support and for coming to San Rafael Middle School. He reported on recent capital projects, such as the refinished gym floor, electronic door system, and fire alarm system. He mentioned that fall sports are going well for students and intramural programs are thriving. Student clubs such as the culture club, math club, and robotics club are seeing good success. Mr. Mecham noted that he is very proud of student efforts on RISE tests last year.

Principal Mecham reported that the faculty and staff are very excited about the new school literacy program. Using TSSA funds, staff participated in summer professional development focused on teaching literacy across all curriculum areas. The school has implemented a 27-minute literacy class for the first period each day. Faculty and staff are working to increase both fluency and comprehension. The goal is to improve on year end testing and to improve the reading grade equivalency of each student by one year.

Luci Robinson then presented information about efforts being made by the school counseling office. She specifically worked to improve parent CCR participation with 7th grade students and this resulted in a 13% increase. Members of the Board complimented Mrs. Robinson on the work she is doing.

Principal Mecham thanked Superintendent Davis for his mentorship and friendship, as well as his many years of service in our District. He also recognized the Board of Education for the work they are doing. President Johnson thanked Principal Mecham for his report.

Superintendent's Report (F): Superintendent Larry Davis acknowledged the recent passing of Green River resident Philip Engleman who has worked as a District bus driver for many years.

Superintendent Davis and other District staff have been attending community council meetings to participate in discussions on school safety. He reported that the discussions have been meaningful and helpful. He mentioned that the SESC has scheduled a legislative luncheon for November 12th and school board members are invited.

Mr. Davis is participating on the USU-Eastern Advisory Council. This council helps coordinate USU-Eastern’s programs with the needs and initiatives of the local counties and communities. He reported that the council has been discussing new and updated pathways as well as school safety. Superintendent Davis then reviewed the work being accomplished by various District committees. President Johnson thanked Superintendent Davis for his report.

Public Comments (G): Julie Johansen asked about the District’s purpose in having mid-term parent teacher conferences. Superintendent Davis responded that it is held mid-term in order to give teachers and parents the opportunity to visit about concerns while there is sufficient time to make adjustments and complete assignments prior to the finish of the term. Ms. Johansen then asked why some teachers do not accept make up work after parent teacher conferences. Mr. Davis answered that this is not a District-level policy. Such a policy would be at the teacher-level and should be included in the syllabus. All syllabi should be reviewed by school level administrator and applied consistently to all students. Any parents with concerns could express those to their school administrator.

Closed Meeting (H): At 7:40 pm., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting for the purpose of holding a strategy session to discuss the purchase, exchange, or lease of real property, and to hold a strategy session to discuss collective bargaining. Member voting on this motion was as follows:

- Tracey Johnson Aye
- Marie Johnson Aye
- Kenzi Guymon Aye
- Royd Hatt Aye
- Jessy Johansen Aye

The closed meeting was held in the library at San Rafael Middle School on Wednesday, October 2nd, 2019, beginning at 7:45 pm. All five Board members were present for the closed meeting, as were Superintendent Larry Davis and Business Administrator Jared Black. The closed meeting finished at 8:15 pm. A recording of the meeting was made and will be kept on file by the District.

Adjournment (I): A motion was made by Royd Hatt and seconded by Jessy Johansen to adjourn. The motion passed unanimously and the meeting adjourned at 8:15 pm.