

The November 6, 2019 meeting of the Board of Education, held at Canyon View Middle School, was called to order at 5:30 pm by Board Member Royd Hatt. Board members Kenzi Guymon and Jessy Johansen were also present. President Tracey Johnson and Vice-President Marie Johnson were absent. Superintendent Larry Davis and Business Administrator Jared Black were in attendance.

Work Session (A)

- 1) The discussion on developing a board handbook was tabled due to the absence of the Board President and Vice-President.
- 2) Superintendent Davis reviewed items that were discussed in a recent meeting with Board President Johnson and Association representatives.
 - a. A proposal to change District Office hours was reviewed. The proposal is to move the hours to 7:30 am – 4:00 pm. Both associations expressed support following the review. Mr. Davis has also presented this to the administrative council and no concerns were expressed. Board President Johnson expressed support. Vice-President Johnson expressed general support as well as two concerns to Superintendent Davis via email. The first concern is general public perception and the second is that it will be important for staff to stick to the 30-minute lunch schedule. Mr. Davis indicated that the change will be advertised through a PR effort prior to implementation and that he believes the staff will be honest in taking a 30-minute lunch. He added that many staff do not currently take a lunch break, or that it is much shorter than 1-hour if a break is taken.
 - b. The calendar committee has met twice and finalized a recommended 3-year calendar for the 2020-21, 2021-22, and 2022-23 school years. Member Jessy Johansen who served on the committee reviewed the proposed calendar and changes. It will be presented at a later Board meeting for approval.
 - c. Superintendent Davis reported that the average District ACT scores improved in each category. The District is above the state average in language arts and right at the state average in the other tested areas. All scores improved from the previous year and this is excellent news for our students, parents, and faculty/staff.
 - d. Community Councils have been discussing safety concerns and needed improvements. District administrators have been attending these meetings. Reunification drills are also being held at schools and much is being learned.
 - e. Ryan Maughan is working on a \$30,000 grant for K-12 computer science planning efforts. Much of this grant would be used to pay for professional development & endorsements for teachers as we work to develop pathways and additional student opportunities.
 - f. The official October 1st enrollment has been submitted and shows our enrollment with a decrease of 40 students from the prior year.
 - g. Around forty educators and administrators attended the recent Solution Tree PLC conference. Superintendent Davis reported that it was an outstanding conference and those attending have returned with motivation and ideas for improvement.
 - h. Tax reform is being discussed at the State level. Public education does have representation in the discussions and negotiations. This will be a priority topic during the upcoming legislative session.
- 3) Upcoming school events and announcements were summarized in a handout.

Emery County School District | Board of Education

Regular Session (B)

At 6:00 pm, Member Hatt welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

Presentations (C)

- 1) James Gilbert of Gilbert & Stewart presented the auditor's report for fiscal year 2019. He mentioned his appreciation to District staff for their cooperation in preparing for and completing the audit. He reviewed the Independent Auditor's Report as well as selections from the basic statements, notes and compliance sections of the financial report. He added that the statistical section is full of useful information. He reported that the opinion of the audit firm is that revenues and expenditures for the District are fairly stated and reliable. Members of the Board thanked Mr. Gilbert for his report.
- 2) Yvonne Jensen and J.R. Jones provided an overview of teacher licensing procedures and rules in Utah and a general review of teacher licensing challenges we currently experience as a District.

Board Action Item (D1): Members of the Board considered the warrants, minutes for the October 2019 Board meetings and financial reports for October 2019. A motion was made by Kenzi Guymon and seconded by Jessy Johansen to approve the warrants, minutes, and financial reports as presented. The motion passed by unanimous vote.

Board Action Item (D2): Superintendent Davis recommended to the Board that the following individuals be approved for the positions indicated:

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| • Jannetta Young | Food Services Worker | Canyon View Middle School |
| • Anita Sitterud | Educational Assistant, Resource | Cottonwood Elementary |
| • Wyatt Oveson | Assistant Wrestling Coach | Emery High School |

Jessy Johansen motioned to approve the above hiring recommendations as presented. Kenzi Guymon seconded the motion and it passed unanimously. All approvals are subject to the completion and review of a background check.

Board Action Item (D3): Member Hatt mentioned that James Gilbert had presented the Independent Auditor's Report for 2019 to the Board of Education earlier in the meeting. Kenzi Guymon motioned to accept the report. Jessy Johansen seconded the motion, which passed unanimously.

Board Action Item (D4): Principal John Hughes requested approval of an amendment to the Cottonwood Elementary School Landtrust plan & budget. The amended proposal would allow for carryover funds from the prior year to be used toward costs of teacher attendance at the recent Solution Tree PLC conference. Following a review of the proposal and brief discussion, Jessy Johansen made a motion to approve the amended plan as presented. Kenzi Guymon seconded the motion and it passed by unanimous vote.

Board Action Item (D5): Chandler Peacock, Automotive teacher at Emery High, requested to take six students to the annual competition in Farmington, New Mexico, on November 21st – 22nd. Similar to past years, transportation would be provided by USU-Eastern. The automotive program has had excellent success at this competition in the past. Kenzi Guymon motioned to approve the travel as requested. Jessy Johansen seconded the motion and it passed unanimously.

Board Action Item (D6): Members of the Board continued their discussion related to the Hunter Solar Project and an associated Interlocal Agreement. Stuart Clason clarified that the County Commission is in favor of adding representation to the Agency Board. It was also noted that the proposed agreement has been reviewed by District legal counsel. Jessy Johansen made a motion to approve the Interlocal Agreement, provided it includes the changes noted by our attorney. Royd Hatt seconded the motion and it passed by unanimous vote. Mr. Black will work on completing the required signatures on the agreement.

Board Action Item (D7): The Board continued a discussion that began during the October 2019 meeting concerning a bus stop request made by Kim Behling. Roger Swenson provided additional information to clarify the existing bus route and current stops. Member Kenzi Guymon also shared information she has gathered. Following discussion, Member Johansen motioned to table the matter once more due to not having two board members at the meeting and to give board members additional time to clarify information that appears conflicting. Royd Hatt seconded the motion. Voting in favor of the motion were Royd Hatt and Jessy Johansen. Member Kenzi Guymon voted to oppose the motion. The motion carried by a 2-1 vote.

Board Action Item (D8): Transportation Supervisor Roger Swenson recommended that the Board declare three buses as surplus so that they can be sold. The buses are 031, 041, and 042. He provided a summary of the current mileage and mechanical issues with each bus. A motion was made by Royd Hatt to declare the buses as surplus. The motion was seconded by Kenzi Guymon and passed by unanimous vote.

Board Action Item (D9): Superintendent Davis presented a proposal to change the office hours for the District Office to 7:30 am – 4:00 pm. The proposal would allow the office to be open before most of our schools start, in addition to after school. The office is typically very quiet from 4 pm to 5 pm. Additional details about this proposal were discussed earlier during the work session and are included in the minutes. Jessy Johansen made a motion to approve the change in office hours as presented. Royd Hatt seconded the motion. Members Hatt and Johansen voted in favor of the motion. Member Guymon did not vote for or against the motion. Superintendent Davis indicated that the office hours will not likely change before the start of 2020 and he will work on providing public notice of the changes.

Board Action Item (D10): Following a review of the proposed calendar by Superintendent Davis, a motion was made by Kenzi Guymon and seconded by Jessy Johansen to approve the monthly meeting calendar for School Board Meetings in 2020. The motion passed unanimously. The approved calendar will be advertised in the local newspaper for two weeks. A copy of this calendar is attached as part of the official minutes.

Principal's Report (E1): Lance Whitesel reviewed the school counseling program at Canyon View Middle School. One area of focus this year is to improve the social acceptance among students of talking about social and emotional challenges. He is also focusing on helping students plan for the transition from middle school to high school through Individual Vision Plans.

Principal Jeff Winget welcomed all to Canyon View Middle School. He explained that one important theme for the school year is that kindness leads to lifetime success. He reported that the faculty are improving in their PLC practices, including the use of PLC principles in their learning strategies classes. The new faculty members are doing well and fit in with the existing faculty and school culture. He mentioned various successes of athletic teams and extracurricular programs at Canyon View. The Cougar Pride program has continued to be effective this year. The school is working to recognize good attendance instead of punishing bad attendance. Faculty and staff are focused on helping students

feel supported and connected at school. He finished his report by acknowledging the wonderful faculty and staff at Canyon View. Mr. Hatt thanked Mr. Whitesel and Principal Winget for their reports.

Superintendent’s Report (E2): Superintendent Davis mentioned that Academic All-State awards for Fall activities were recently handed out during an assembly at Emery High. A recognition event at Green River High will also happen shortly. The SESC legislative luncheon will be held on November 12th.

Public Comments (F): Julie Johansen asked if the District has any input on the proposed business that is hoping to locate at 76 N. Center Street in Castle Dale. It would be an espresso, coffee, and specialty drinks drive-through. The Castle Dale City Council will vote on it on the 14th of November and she would like any input the District has to offer. Safety concerns were mentioned considering the business of the location during the lunch hour. Mr. Davis indicated that he would contact Principal Gordon to provide any additional input.

Closed Meeting (G): At 8:00 pm., a motion was made by Kenzi Guymon and seconded by Jessy Johansen to move to a closed meeting for the purpose of holding a strategy session to discuss collective bargaining. Member voting on this motion was as follows:

- Tracey Johnson Absent
- Marie Johnson Absent
- Kenzi Guymon Aye
- Royd Hatt Aye
- Jessy Johansen Aye

The closed meeting was held in the library at Canyon View Middle School on Wednesday, November 6th, 2019, beginning at 8:10 pm. Board members Royd Hatt, Kenzi Guymon, and Jessy Johansen were in attendance, as were Superintendent Larry Davis and Business Administrator Jared Black. The closed meeting finished at 8:20 pm.

Adjournment (H): A motion was made by Kenzi Guymon and seconded by Jessy Johansen to adjourn. The motion passed unanimously and the meeting adjourned at 8:20 pm.