

## Emery County School District | Board of Education

The August 2009 meeting of the Emery County School District Board of Education, held at the Emery County School District office, was called to order at 7:00 p.m. by Board President Laurel Johansen. Other Board members present were Vice-President Royd Hatt, Marie Johnson, Sam Singleton and Nanette Tanner. Superintendent Kirk Sitterud was present as was Business Administrator Jared Black. President Johansen welcomed all in attendance and led the audience in reciting the Pledge of Allegiance.

**Board Action Item (B1):** Members of the Board considered the warrants, minutes for the July 2009 Board meeting, and financial reports from July 2009. A motion was made by Marie Johnson to approve the warrants, minutes and financial reports as presented. The motion was seconded by Sam Singleton and carried by unanimous vote.

**Board Action Item (B2):** Superintendent Sitterud next presented the following policy revisions to the Board, recommending that each revision be approved as presented:

- **GDQDA: Support Staff Reports of Arrests** – New policy required by State Board Rule and Utah Code.
- **GCQFA: Licensed Educator Reports of Arrests** – New policy required by State Board Rule and Utah Code.
- **GDFD: Background Checks – Support Staff** – New policy required by State Board Rule and Utah Code.
- **GCC/GDC: Staff Leaves and Absences** – Updated to include 10 days of sick leave (instead of 5) for the first two years of employment; 5 days of sick leave (instead of 2) available as personal leave for classified employees on a school-year schedule and up to one day of bereavement leave added to attend the funeral of a uncle, aunt, nephew or niece.
- **G CBD/GDBD: Staff Fringe Benefits** – Updated to include that District now pays for 93.3% of the health insurance premium.
- **GDCB: Personal Leave for Support Staff** – Rescind due to duplication with policy GCC/GDC.
- **GCBDB/GDBDB: Staff Sick Leave Payout** – Updated to state that payouts are made through Prime Choice.
- **G CBD-R/GDBD-R: Health Insurance Waiver Rules and Guidelines** – Updated to include that District now pays for 93.3% of the health insurance premium and waiver amount is adjusted accordingly.
- **GCBDC/GDBDC: Staff Longevity Benefit** – Updated to state that payouts are made through Prime Choice.

Following a brief discussion and explanation of each of the policy recommendations, Marie Johnson motioned to approve the policy revisions as presented. Royd Hatt seconded the motion and it passed by unanimous vote.

**Board Action Item (B3):** Mr. Sitterud recommended to the Board that the attached coaching assignments be approved along with the following individuals & positions, beginning employment on the day indicated:

<i>Amanda Frandsen:</i>	<i>Drill Team Advisor</i>	<i>Emery High</i>	<i>Immediately</i>
<i>Lacey Branson:</i>	<i>Asst. Drill Team Advisor</i>	<i>Emery High</i>	<i>Immediately</i>
<i>Cari Guymon:</i>	<i>Teacher (half-time)</i>	<i>Ferron Elementary</i>	<i>Beginning of 09-10 year</i>

A motion was made by Royd Hatt and seconded by Sam Singleton to approve the hiring recommendation as presented. The motion passed unanimously.

**Board Action Item (B4):** Business Administrator Black explained the annual Asbestos Containing Materials notification procedures and read the annual notification which has also been printed in the Emery County Progress. Mr. Black expressed appreciation to the Maintenance Department for their hard work in making sure that the District is in compliance with all asbestos regulations.

**Board Action Item (B5):** Mr. Black presented a contract for approval which would be used to rent buses to other governmental entities. He explained that the contract has been reviewed and approved by District legal counsel as well as legal counsel for Risk Management. The contract contains indemnification language as well as more stringent requirements for the insurance required by renters of buses. Marie Johnson made a motion to approve the contract for future bus rentals to governmental entities. Nanette Tanner seconded the motion which carried by unanimous vote.

**Board Action Item (B6):** Emery County has requested rental of buses for approximately 300-400 passengers for the marathon which will be held the weekend of September 12<sup>th</sup>. The recently approved contract would be used if this request is approved. Royd Hatt motioned to approve the request. Sam Singleton seconded the motion and it passed unanimously.

**Reports Item (C1):** Superintendent Sitterud made members of the Board aware of several meetings and events coming up associated with the beginning of the school year.

**Reports Item (C2):** Mr. Black gave a brief update on capital projects completed over the summer.

**Public Comments:** Board President Johansen invited members of the public to make comments. No comments were given.

At 7:35 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to move to a closed meeting to discuss the character and professional competence of individuals. Member voting on this motion was as follows:

- Laurel Johansen           Aye
- Royd Hatt                    Aye
- Marie Johnson            Aye
- Sam Singleton            Aye
- Nanette Tanner           Aye

### **Certification of Closed Executive Session (Utah Code 52-4-206)**

I, Laurel Johansen, President of the Emery County School District Board of Education, certify and swear that the purpose of the above closed executive session was to review and discuss the character and professional competence of an individual. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed executive session was not recorded.

The closed executive session also included a discussion of collective bargaining which was recorded in compliance with the above referenced code.

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Laurel Johansen

At 8:20 p.m., a motion was made by Marie Johnson and seconded by Royd Hatt to adjourn. The motion passed unanimously and the meeting adjourned.