

Minutes of the Board of Education  
Emery County School District  
December 6, 2006  
Green River High School, Green River, Utah

The meeting was called to order at 5:00 p.m. by Board President Laurel Johansen. Other board members present were Marie Johnson, Sam Singleton, and Rue Ware. Mrs. Johansen excused board member Royd Hatt who was attending to personal matters. Superintendent Kirk Sitterud was present as was the Business Administrator, Ross Huntington, and the Business Administrator in-training, Jared Black.

Jed Jensen, Elementary Supervisor, and J.J. Grant, Secondary Supervisor were present. Kim Player represented the Emery Education Association. Kayce Fluckey represented the Emery Classified Employees Association. Nolan Johnson, Principal of Green River High School and Book Cliff Elementary School was in attendance as was Jennifer Wirick, Fine Arts teacher at Green River High School. Leroy Maxfield, Director of Maintenance for Emery County School District was also in attendance. John Hughes, teacher at Book Cliff Elementary arrived half way through the meeting.

Business Administrator Huntington recommended that before approving the proposed minutes of the November Board meeting, that the minutes be corrected to include the name of the District Auditor (Kimball & Roberts) in the paragraph discussing the Auditor's report for fiscal year 2006. A motion was made by Rue Ware and seconded by Sam Singleton to approve the warrants, the updated minutes, and the October and November financial reports as presented. The motion passed unanimously.

Principal Johnson reported that the schools in Green River began the year with several problems, including heating, cooling and roofing problems, and expressed his appreciation to the Board as well as to Mr. Huntington and Mr. Maxfield for their responsiveness in helping to alleviate these problems.

Principal Johnson recognized Drama teacher Jennifer Wirick for her recent work in directing "Kiss Me, Kate" a play at Green River High School. The play was a good success.

Principal Johnson mentioned that Green River High School has not been able to hire a Special Education teacher for this school year, but that his staff has responded by stepping up and accepting additional responsibilities. As a result, the two schools in Green River are still running well.

Principal Johnson also reported that both schools continue to make AYP and that he received a report that yearly accreditation has been approved. Green River High School now has a GEAR-UP program and a PTA was organized last spring and is functioning well. Mr. Johnson commented that he cannot remember the last time a PTA or PTO existed in Green River. They are trying to collaborate better with parents and with the community.

Superintendent Sitterud expressed his appreciation to Principal Johnson for assuming additional administrative responsibilities due to the retirement of the Assistant Principal at Green River High School. Because there is currently a shortage of one teacher at Green River High School, all of the teachers are required to carry full teaching loads in order to meet the teaching

requirements at the school. Consequently, the School District is working to find another teacher for Green River High School which would allow one of the current teachers to assume partial administrative responsibilities. In the meantime, Principal Johnson has been picking up the slack and the Superintendent expressed his appreciation for the work being done by Principal Johnson at both schools.

Board President Johansen also expressed appreciation to Principal Johnson and to his staff for the excellent work that they do.

A motion was made by Marie Johnson and seconded by Sam Singleton to approve the monthly meeting calendar for School Board Meetings in 2007. The motion passed unanimously. A copy of the calendar is attached and is a part of the official minutes.

After a brief update of the roofing situation at Green River High School by Business Administrator Huntington, a motion was made by Rue Ware to approve the bid of Clark's Quality Roofing for \$138,500 to repair the roof at the school. The motion was seconded by Marie Johnson and passed unanimously. Also submitting a bid of \$175,000 for the roofing project was Swapp Roofing, Inc.

Board President Laurel Johansen recognized to the audience that this Board meeting would be the last for retiring Business Administrator Huntington, who has never missed a Board meeting in 10 years as the Business Administrator. Mrs. Johansen commended Mr. Huntington for his service to the School District, for his problem solving abilities, for his professionalism that resulted in excellent audits year after year, and for always having the interests of school kids at the center of his discussions and decisions.

Superintendent Sitterud presented Mr. Huntington with a clock in recognition of his 10 years of service to the School District and also expressed appreciation to Mr. Huntington for his outstanding work. Mr. Huntington received a standing ovation from the audience during this presentation.

Mr. Huntington briefly thanked Superintendent Sitterud and the Board of Education and expressed that he had enjoyed his time with the School District. Mr. Huntington commented that he has been amazed by the quality of graduates coming out of Emery County School District.

Superintendent Sitterud recommended that Julie Zwahlen be approved as a 3.5 hour Educational Assistant for special needs students at Book Cliff Elementary. A motion was made by Sam Singleton and seconded by Rue Ware to approve the recommendation. The motion passed unanimously. She began work at Book Cliff Elementary on December 4<sup>th</sup>, 2006.

Superintendent Sitterud also recommended that the Board approve a Memorandum of Understanding between the Emery County Sheriff's Office and Emery County School District concerning the use of School District buildings, buses, and personnel in the event of an emergency within the County. A motion was made by Marie Johnson and seconded by Rue Ware to approve the Memorandum of Understanding. The motion passed unanimously.

Non-action items discussed by the Superintendent include 1) Governor Huntsman's education priorities, 2) new graduation requirements for 2011, and 3) a report on the first meeting of the District O.P.E.B. committee.

Maintenance Director Maxfield gave an update on the progress of construction at the new gymnasium at Green River High School. With minimal cost to the School District, the gymnasium should now be equipped with air conditioning, which was not in the original plans.

Mrs. Player presented two documents to the Board. One was a note of thanks from the Emery Education Association for the bonus that was distributed to employees in November. The other was a copy of the revised Elementary Teacher Work Schedule which has been endorsed by Superintendent Sitterud.

A motion was made by Rue Ware and seconded by Marie Johnson to adjourn. The motion was approved unanimously and the meeting adjourned at 5:40 p.m.